

CARLYNTON SCHOOL DISTRICT

Agenda Setting/Committee/Voting Meeting August 4, 2011 Carlynton Jr.-Sr. High School Library – 7:30 pm

MINUTES

The Carlynton School District Board of Education held its Agenda Setting/Committee/Voting Meeting on August 4, 2011 in the library of the junior-senior high school. Those in attendance included President Thomas Brown, Vice President Patricia Schirripa and School Directors Sandra Hughan, Ronald McCartney, Nyra Schell, Betsy Tassaro, Ray Walkowiak and Sharon Wilson (via phone). Also present was Solicitor Ira Weiss, Business Manager Kirby Christy and principals Laura Burns, Jacie Maslyk, Robert Susini and Christopher Very. The audience was comprised of 16 individuals and two members of the press.

CALL TO ORDER - *The meeting was called to order by President Brown at 7:34 pm. The Pledge of Allegiance was led by Principal Very.*

ROLL CALL – *The roll was called by Recording Secretary Michale Herrmann; all board members were in attendance (Director Wilson by phone).*

PUBLIC COMMENT ON BUSINESS BEFORE THE BOARD: *Audience member and Crafton resident Mona Rush commented that the Communities In Schools program is a terrific organization and she is pleased it is made available to students.*

APPROVAL OF MINUTES:

Director McCartney moved, seconded by Director Hughan to approve the minutes of the June 30, 2011 Regular Voting Meeting as presented; **By a voice vote, the motion carried 6-0-2, with Directors Schell and Tassaro abstaining.**

Minutes of the June 24, 2011 Meeting

Director McCartney moved, seconded by Director Hughan, to approve the minutes of the July 14, 2011 Committee/Voting Meeting as presented. **By a voice vote, the motion carried 8-0, which the change noted below.**

Minutes of the July 14, 2011 Meeting

Director Schell asked that the word “special” be added before the word “knowledge” in the section under Open Forum when Carnegie resident Tom DiPietro was questioning board members about their knowledge of the petition that was circulating in Rosslyn Farm regarding secession from the district.

REPORTS:

- **Executive Session** – *President Brown noted that employment, legal and labor issues were discussed in executive session, all within the guidelines of board policy and school code.*
 - **Principals’ Reports** – *High school principal Dr. Susini reported schedules for students were in the mail and made note of some upcoming events such as Cougar Night and orientation; the elementary principals shared dates for orientation and information about Lab Rats, a new inquiry-based, after-school science program to be made available to students. It was also recognized that Crafton Elementary principal recently presented at a national conference and the presentation was well received.*

- Business Manager Report – Mr. Christy offered no report but was pleased to accept a check from President Brown from the Grable Foundation for the elementary STEAM program

BUSINESS BEFORE THE BOARD:

I. Miscellaneous

Director McCartney moved, seconded by Director Wilson, to approve the field trip and conference requests as reviewed by administration and presented:

- C...L.Burns...Monroeville...Assessment / Student Achievement... 9/13-14, 1/11, 6/12
- C...B.Kohl...Old Economy Village...Civil War Info...10/10
- FT...N.Martin...Byham Theater...A Christmas Carol...12/20
- C...R.Susini...Intermediate Units...Leadership Course...1/30-31, 3/13-14, 5/22-23, 6/20-21
- FT...T.Obidowski...Kennywood...Fall Fantasy Parade...8/9 (Miscellaneous Item #0811-01 REVISED)

And the updated Graduation Project Manual for the Class of 2012. (Miscellaneous Item #0811-02) **By a voice vote, the motion carried 8-0.**

Director Schell had several questions about reminders and the permission slip to shadow a professional. Dr. Susini said periodical checks are implemented to remind students of their targets and the permission slip does allow for an excused absence.

II. Finance

Director Walkowiak moved, seconded by Director Hughan to reject all submitted bids for the topographical and wetlands surveys as presented;

Reject all bids submitted for the Carlynton Junior-Senior High School Track Replacement and Alternate Resurfacing;

Approve the Act 48 Program Agreement of Services between the District and Communities In Schools for the 2011-2012 school year as submitted. Fees will only be assessed as services are rendered; (Finance Item #0811-02)

Prior to voting, there was some discussion regarding options for discounts through the Communities In Schools program. Board members suggested a headcount of those to be enrolled in the program be decided prior to making payment so the district can take advantage of the discount.

And approve the cafeteria operating report for the month of June 2011 as submitted by Aramark Educational Service with an ending year-to-date balance of \$47,428.62; (Finance Item #0811-03) **By a ROLL CALL VOTE, the motion carried 8-0.**

Director Walkowiak moved, seconded by Director Hughan, to TABLE the Letter of Agreement between the District and Cloverleaf/South Hills Area YMCA for a three year period, to operate Camp Aim at the junior- senior high school facility, at the following rates as submitted:

- June 17-July 26, 2013 at a rental rate of \$7,291.52
- June 16-July 25, 2014 at a rental rate of \$7,341.52

Conference and Field Trip Requests

Graduation Project Manual

Reject Bids – Topographical and Wetlands Surveys

Reject Bids – Running Track Replacement and Alternate Resurfacing
Letter of Agreement with Communities In Schools

June 2011 Cafeteria Operating Report

Letter of Agreement with Camp AIM

- June 15-July 24, 2015 at a rental rate of \$7,391.52 (Finance Item #0811-01)
By a voice vote, the motion to TABLE was approved by a 6-2 vote, with Directors McCartney and Schirripa voting NO.

Prior to tabling the motion, there was considerable discussion about why the contract should be approved now when there was a year remaining on the current contract. Director Walkowiak asked why there was a need to rush into approving the motion now, suggesting it could wait until next spring. Director Tassaro said she did not want to tie up the district for another four year period when no one knows the status of the district in four years. Director McCartney suggested inviting Camp AIM officials to a meeting with the facilities management to learn if the program interferes with the cleaning of the building in a timely manner during the summer months. Director Walkowiak said he has received feedback that the program causes a shortage of time for cleaning. President Brown noted that the program offers a great opportunity for our students who work during the camps, and a great savings is available to the district for district students who enroll in the camp. Several board members mentioned they feel Camp AIM is an excellent program. Director McCartney noted that the agreement was approved in advance the last time it was presented.

III. Personnel

Director McCartney moved, seconded by Director Walkowiak, to approve the following additions to the 2011-2012 Supplemental Athletic List as reviewed by the administration:

- Randy Famiglietti, Varsity Assistant Football Coach
- Robert Tokarski, Varsity Head Boys' Soccer Coach (Personnel Item 0811-01 REVISED)

The following additions to the 2011-2012 Supplemental Activities List as reviewed by the administration:

- Brady Amerson, Assistant Band Director
- Jules Coulson, Percussion Instructor
- Adam Wazenegger, Assistant Band Director
- Susan Milan, Color Guard *and* Majorette/Silks Sponsor (Personnel Item #0811-02 REVISED)

Employ Breann Kaufman as a long-term substitute for the first semester of the 2011-2012 school year at the elementary level, per the terms and conditions of the Carlynton Federation of Teachers Collective Bargaining Unit Agreement; (Personnel Item #0811-03)

Employ Danielle Mitchell to the position of General Cafeteria Worker at Carnegie Elementary School, as recommended by administration and per the terms and conditions of the Secretarial, Cafeteria and Aides Bargaining Unit Agreement; (Personnel Item #0811-04)

The salary increases for the Act 93 administrators as presented; (Personnel Item #0811-05a)

The salary increase for Business Manager Kirby Christy as presented;

Additions to the 2011-2012 Athletic Supplemental List

Additions to the 2011-2012 Activities Supplemental List

Breann Kaufman – LTS, One Semester

Danielle Mitchell, GCW at Carnegie Elementary

Act 93 Salary Increases

Business Manager Salary

<p>(Personnel Item #0811-05b)</p> <p>The salary increases for the Confidential Secretaries as presented; (Personnel Item #0811-05c)</p> <p>The Leaves of Absence for Employees #CFT11-07, #CFT11-08 and #ADM11-09 as submitted; (Personnel Item #0811-06 REVISED)</p> <p>The posting for an additional position of a kindergarten teacher, per the terms and conditions of the Carlynton Federation of Teachers Collective Bargaining Unit Agreement;</p> <p>Name _____ as Interim Superintendent of the Carlynton School District, effective _____, 2011. REMOVED FROM THE AGENDA</p> <p>Furloughing of the following aides due to changes within the district and realignment, in order of most seniority to least:</p> <ul style="list-style-type: none"> ▪ Michael Schneiderlochner ▪ Nancy McMullen ▪ Kimberly Wagner ▪ Christine Trombetta ▪ Carroll Gorman <p>By a voice vote, the motion carried 8-0.</p> <p><u>UNFINISHED BUSINESS:</u> <i>Director Schell questioned the status of Blacks Bridge in Crafton, particularly as the school year begins. President Brown directed Dr. Susini to check with Crafton officials.</i></p> <p><i>Solicitor Weiss offered an update regarding the vacant directorship position, explaining that a petition could be filed by a taxpaying resident of the district but he did not know if that had yet to occur. He said he would check on the status.</i></p> <p><i>President Brown noted that the board decided to remove the Interim Superintendent motion because discussion during the executive session indicated there were not enough votes for approval.</i></p> <p><i>President Brown brought forth a Memorandum of Understanding with a resolution of a grievance filed earlier in the year. Solicitor Weiss said the MOU could be voted upon at the present meeting.</i></p> <p>Director Hughan moved, seconded by Director McCartney, to approve the Memorandum of Understanding between the district and the Carlynton Federation of Teachers as presented. By a voice vote, the motion carried 8-0.</p> <p><i>President Brown explained the MOU is binding for this grievance only.</i></p> <p><i>Discussion began about appointing an individual to meet signature requirements on purchase orders and other documents, during the absence of a superintendent or interim superintendent.</i></p> <p>Director Hughan moved, seconded by Director Walkowiak, to appoint Dr. Robert Susini as the individual to execute all documents. By a voice vote, the motion carried 8-0.</p> <p><i>President Brown noted that Dr. Susini holds the qualifications. Director Schell asked if Dr. Susini would be the point of contact for the public and</i></p>	<p>Increase</p> <p>Confidential Secretary's Salary Increases</p> <p>Leaves of Absence</p> <p>Posting – Kindergarten Position</p> <p>_____ - Interim Superintendent</p> <p>Furloughing of Aides (5)</p>
---	--

was told “yes.”

President Brown asked if anyone knew why a truck was being parked in the lower parking lot during the evening and night time hours. He asked Dr. Susini to check into it.

Director Hugan said that upon reviewing the letter from Ohio Casualty about the playgrounds at the elementary schools, she wondered if the solicitor should respond. Mr. Christy said Mr. Recchio agreed to perform the work. Director Walkowiak noted the work should be completed within 90 days. President Brown called attention to some installation issues and suggested that in the future, these issues be prevented by planning out the installation more carefully. Director Schell suggested the PTAs engage in spreading mulch; Director Walkowiak said it would be fine as long as requirements are met.

Director Tassaro said she hoped Mrs. Maslyk would be approved to present at future conferences as it brings good public relations to the district.

OPEN FORUM: *High school transition coordinator Maggi Mishkin came forward to discuss Special Olympics, a program near and dear to her heart of which she has coordinated for some time. She provided the history of the program and its past relationship to the district, where it was once hosted. Explaining that the program is operated by volunteers, with no charge to the participants, she was hoping to bring the practices back to the district without the fees associated within the facility usage policy. There was talk about where the program could be held without interfering with sports; Mrs. Mishkin said she believed it could be held in the gym at Carnegie Elementary. President Brown asked Mrs. Mishkin to begin discussion with Dave Oddi, athletic director, and report back to the board.*

ADJOURNMENT: With no further business to discuss, Director Hugan moved to adjourn the meeting at 8:40 pm, seconded by Director McCartney. **By a voice vote, the motion carried 8-0.**

Respectfully submitted,

Kirby Christy, Board Secretary

Michale Herrmann, Recording Secretary